

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Special Workshop Meeting**

**June 12, 2018**

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:37pm. Notice was read, and Chief Reifer led the flag salute. Roll call was taken. Present at the meeting were John Toutouchi, Andrew Story, Kevin Horan, Michael Fogarty and Stephen Lengyel. Also in attendance was Board Secretary-Rachel Davis.

**Township Payment:** Mr. Fogarty confirmed that he met with the Township Treasurer and had received a check in the amount of \$193,550, which he deposited into the NJ Community Bank money market account.

**Motion made by Mr. Fogarty to transfer \$51,000 from NJ Community Bank into the Sun National Bank account to pay the bills in the amount of \$50,843.26.**

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Mr. Fogarty further reported that he was also in receipt of a letter from the Township, which he signed and will deliver to the Township Treasurer. He then reviewed the Township payment schedule with the Board: July 1st, October 1st and December 31st will be the last payment for the fiscal year 2018.

**Banking:** Mr. Fogarty suggested that the Board combine the bank accounts into one bank. He spoke with Sun National Bank (now known as Ocean First Bank) and NJ Community Bank (now known as First Constitutional Bank) and found that they offered identical services. Since there was no difference in what they offered, he recommended Ocean First Bank to the Board.

**Motion made by Mr. Fogarty to open a checking account and a money market account in Sun National Bank, n/k/a Ocean First Bank.**

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

**Mailbox at the District:** Mr. Fogarty will look for a spot for the mailbox at the District.

**Basic Extrication Class:** Mr. Story requested an update on the basic extrication class from Chief Reifer by the next meeting.

**Physicals and Harassment Class:** Chairman Toutouchi will give Chief Reifer a list of who did not take their physicals. There is one more harassment class. Mr. Toutouchi asked the Chief to get everyone on the IamResponding, so that associate members and life members can also get the notifications. Mr. Story asked President Timo and Chief Reifer to come up with something to make sure the juniors see the harassment video when they first come in.

**Inventory:** Mr. Story had previously confirmed the inventory update from Chief Lucas, who said that the inventory should be done by the second week of July. Mr. Story requested that Chief Reifer get another update from Chief Lucas for the next Board of Commissioner meeting and every meeting after that.

**Chief's Vehicle:** Mr. Fogarty stated that he spoke to District Auditor-Gerry Stankiewicz and District Attorney-Joe Youssouf, who suggested that we hold off on purchasing. The Board discussed the matter in detail. Mr. Story requested that Chief Reifer get information on a new vehicle by the next Board of Commissioner meeting, if possible.

**16-1-77:** Board decided to scrap.

**Ford—Chief's Vehicle:** Chief will get a price to strip.

**16-1-79:** Accident report mentioned that there should be lines in bays for guides and also black out 6-7 spots in front to make it easier to turn. Mr. Lengyel will take care of and will communicate with Chief Reifer.

**16-1-94 (Brush Truck):** FIS will fix it.

**Phones & MDT Usage:** Chief Reifer to let the Board know about the following by next meeting:

- Phones/MDT's—if not being used, cancel to save money
- Giving Wayne Prochnow's phone to John Burmeister
- Getting Wayne Prochnow's laptop back

**Dan Spicuzza:** Mr. Fogarty stated that he should be brought back into membership.

**Motion made by Mr. Fogarty to reinstate Dan Spicuzza as a full-status department member of Fire District No. 1.**

Second: Mr. Lengyel

Roll call vote: 4-1 (Mr. Toutouchi abstained.)

Board advised Mr. Spicuzza to see Chief Reifer for all requirements to come back.

**Purpose of Workshop Meetings:** Mr. Story advised everyone that, in the future, workshop meetings should be for workshops only, not an audience participation time and not for conducting business, which requires counsel being present. He also requested that Chief Reifer be at the workshop meetings.

**Station 15 Requesting Truck Storage:** Chief reported that Steve Poland, Station 15, requested to store a truck. Mr. Horan said to keep it in bays and not to exceed three months. Mr. Lengyel said a work detail might be needed in order to move tables and chairs.

**New Members:** Chief requested to be notified.

**On-Site Drug Testing:** Mr. Toutouchi stated that Dafeldecker Associates was used for the first time on site and was very successful.

**There being no further business, Mr. Horan made a motion to adjourn the meeting at 8:27pm.**

Second: Mr. Lengyel

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary  
/rd